| Accent icon | Meeting Minutes |
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# Call to order

A meeting of **Scrum project** was held at **google-meet** on **1/10/2020.**

# Attendees

Attendees included **Ali Reza Mohammadi as the product owner, myself Humaira Farewar as scrum master of the project, and members of development team ( Sediqa Safa, Zahra Karimi, Abdul Matloob Ahmad, and Shahim Nadery.)**

# Members not in attendance

Members not in attendance included **none.**

# Reports

In the meeting I as the scrum mater discussed the Media Player scrum project Ali-Reza (the product owner) for the vision of what he wished to build in the presence of our development team and conveyed that vision to them so they’ll have a clear idea of what they need to do. Me and ali-reza talked about the features he wanted in his product and divided the tasks accordingly. I talked to each member of the team about the tasks they were about to do, the amount of time they’ll need to finish the given tasks and according to that I set the deadlines in the 1st sprint backlog. All the tasks given in the 1st sprint need to be finished by oct 13th.

# Unfinished business

The tasks in the 1st sprint

# New business

Making an interface

Add a control section with buttons that are demanded

Write function for pause/un-pause of music

Write function for changing to next/previous music

Write function for increasing/decreasing volume

Write function for repeat option

Write function for repeat option for one sound track

Write function for a timer to measure the length of music

Being able to play sound tracks

Supporting different types of files (MP3, WAV, WMA, M4A...)

More details are in the 1st sprint backlog

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